

**ACTION MINUTES OF THE HERITAGE PRESERVATION COMMISSION
CITY OF SAINT PAUL, MINNESOTA
City Hall/Court House, 15 Kellogg Boulevard West, Lower Level - Room 40,**

August 11, 2016

Present: Richard Dana, Michael Justin, Robert Ferguson, Bill Lightner, Amy Meller, David Riehle, Steve Trimble

Absent: Matt Hill (excused), Matt Mazanec (not excused), David Wagner (excused)

Staff Present: Amy Spong, Alex Greenwood, Jessie Kling

PUBLIC HEARING/DESIGN REVIEW

I. Call to Order: 5:03 pm

II. Approval of the Agenda: *Commissioner Ferguson moved to approve the agenda. Commissioner Trimble seconded the motion. **Motion passed 6-0.***

III. Conflicts of Interest: *None stated.*

IV. Approval of Meeting Action Minutes

A. July 14, 2016 Business Meeting

B. July 28, 2016 Public Hearing

*Commissioner Ferguson moved to approve the minutes. Commissioner Trimble seconded the motion. **Motion passed 6-0.***

V. New Business

A. Grand Round North Loop Master Plan, by project manager Kathleen Anglo, Department of Parks and Recreation, to review, comment, and adopt a resolution with recommendations for the City Council. File #16-GrandRound, (Spong, 266-6714)

Kathleen Anglo, Department of Parks and Recreation, presented the project and highlighted the construction issues, logistics, and timelines that are aware at this point in time. The applicant provided photos, plans, mockups, and renderings of materials. The applicant also commented on the effects to transportation, pedestrians, and addressed environmental concerns. Overall the presentation was well received by the Commission. Feedback was centered on the use and placement of the various infrastructure related to the project. The commission addressed that a sense of continuity should be achieved and that the historic fabric should be respected. Where there are chances to restore historic fabric, the Commission urged that they should be taken. The Commission also provided feedback that opportunities for relating the environment to historical contexts should be made. The Commission also stated and that the project should not impair natural, historic, or not yet historic resources.

VI. Chair Announcements:

- A.** Chair Dana acknowledged if applicants could speak with staff before the public hearing regarding staff recommendations and reports, the discussion can be more focused and direct during the meeting and the commission will better able to assist the applicant.
- B.** Chair Dana announced his participation in the upcoming Statewide Preservation Conference and urged other commissioners to participate as well.

VII. Staff Announcements:

- A.** Staff announced that the July Design Review Statistics are now available. Ms. Spong commented on Intern Alex Greenwood's efficiency and productivity in the month of July. Mr. Greenwood commented that the recently updated Design Review Application seems to be making an impact in the amount of complete applications received by staff in a

timely manner.

- B.** Ms. Spong announced that her recent Real Estate Training is coming in helpful and is eager to apply them on a more frequent basis.
- C.** Staff provided updates on the Lowertown and Central Station Design Guidelines. A public community workshop has been planned for September 7th regarding the Lowertown Guidelines.
- D.** Ms. Spong gave an updates on the Hill Historic District Resurvey and Hamline Midway Neighborhood Survey stating they are behind schedule.
- E.** Ms. Spong commented that the HPC needs to create a working group and hold community engagement meetings for the comprehensive plan.
- F.** Ms. Spong updated the Commission on recent EAW's and provided SHPO's response regarding the projects.
- G.** Ms. Spong announced that the HRA is offering a \$500,000 forgivable loan for the redevelopment of the Hope Engine House.

VIII. Motion to Adjourn: 7:01 pm

Submitted by A. Greenwood